







ExB Project Proposal / cover page

Project Title – long form:		Improvement of SALW and CA life-management capacity of Ministry of Defense of Kyrgyz Republic	
Project Title – short form:		SALW PSSM	
Project #:			
Task(s):		<p>Task/Result 1. Regulative framework of life-cycle management of CA in the Kyrgyz Republic is improved;</p> <p>Task/Result 2. Personnel capacities in life-cycle management through development of training programme of the MoD of the Kyrgyz Republic is improved;</p> <p>Task/Result 3. Storage of SALW and CA capacity of the MoD in the South of the Kyrgyz Republic is enhanced;</p> <p>Task/Result 4. Demilitarization and CA stockpile management capability of the Kyrgyz Republic is enhanced.</p>	
Programme:		Politico-Military Department (PMD)	
Start Date:		12 January 2023	
End date:		31 December 2025	
Project budget (covered by OSCE):		EUR 2,483,108	
Thematic Area:		Small Arms Light Weapons and Conventional Ammunition	
Geographical Area:		Kyrgyzstan	
Fund:		530 – Programme Office in Bishkek	
Organization segment:		53041010	
Programme Manager	Mr. Alexander Eliseev	Signature: 	Date: 10.01.2022
Senior Planning and Co-ordination Officer	Ms. Ewa Klimuk	Signature: 	Date: 11.01.2023
Acting Senior Political Adviser	Mr. Emil Suiunaliev	Signature: 	Date: 10.01.2023
Chief of Fund Administration Unit	Mr. Miodrag Ristic	Signature: 	Date: 11.01.2022
Deputy Head of Programme Office a.i.	For Ms. Rasmiya Kazimova Alexander Eliseev	Signature: 	Date: 11.01.2023
Approved by	Ambassador Alexey Rogov Head of the POiB	Signature: 	Date: 11.03.2023

ExB Project Proposal

Programme Office in Bishkek

Project Title: Improvement of SALW and CA life-management capacity of Ministry of Defense of Kyrgyz Republic

General Information

<p>Type of project: EXB</p> <p>Project No.:</p> <p>OSCE Dimension: Politico-Military</p> <p>Thematic Category: Physical Security and Stockpile Management of SALW and CA</p> <p>Geographical Area: Central Asia (CA)</p> <p>UB Programme Name: B.1 Politico-Military Dimension</p> <p>Multi-unit/Executive Structure: No</p> <p>Starting Date: 12 January 2023</p> <p>Ending Date: 31 December 2025</p> <p>Total Financial Requirements (in Euro): 2,483,108</p> <p>GENDER MARKER: Score 1</p> <p>SDG Contribution: 16a Strengthen institutions to prevent violence and combatting terrorism and crime and 16.4 Reduction illicit arms flows and combatting all forms of organized crime</p> <p>External Partners: N/A</p> <p>Implementing Partner: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Beneficiaries: Ministry of Defense (MoD) of the Kyrgyz Republic and population living near the storage sites</p>	<p style="text-align: center;"><u>PROJECT MANAGER</u></p> <p>Name: Mr. Alexander Eliseev</p> <p>Title: Head of Politico-Military Department</p> <p>E-mail: alexander.eliseev@osce.org</p> <p>Telephone: +996 312 61 24 45 (ext.7117)</p> <p style="text-align: center;"><u>FUND MANAGER</u></p> <p>Name: Ambassador Alexey Rogov</p> <p>Head of Programme Office</p> <p>Date of approval: <i>Eva Klimuk</i></p> <p>Signature: 12.01.2023</p> <p>Approval of Interim Progress Reports delegated to Programme Manager (except final narrative report / self-evaluation report which shall be signed by the Fund Manager/ Main Programme Manager)</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
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1. Executive Summary

The objective of the project “Improvement of SALW and CA Life-Management Capacity of Ministry of Defence of Kyrgyz Republic” (further – Project) is to assist the Kyrgyz Republic (KG) to reduce security and safety risks posed by stockpiles of small arms and light weapons (SALW) and conventional ammunition (CA) of the Ministry of Defence (MoD) of KG due to potential pilferage, sabotage and unplanned explosions, by improving SALW and CA life-management capacity of MoD in Kyrgyz Republic.

The OSCE intervention to improve life-management of SALW and CA has been conducted through phased approach. During the first phase, the OSCE Programme Office in Bishkek (POiB) implemented an Extra-Budgetary project “Upgrading Kyrgyz Republic's capabilities for storage of Small Arms and Light Weapons (SALW) and Conventional Ammunition (CA) in Buzhum, Gulcha and Koy-Tash” (2012-2017). The project focused on upgrading

the storage facilities and infrastructure, creating the national capabilities for destruction of surpluses of SALW and ammunition, enhancing the national legal framework on Physical Security and Stockpile Management (PSSM,) considering the OSCE best practices and international standards, improving capability of record keeping and tracing of arms and ammunition as well as building capacity of the MoD personnel in PSSM through provision of practical training courses.

The current Project will seek to strengthen MoD KG SALW and CA life-management capacity through review of existing legislation and elaborating recommendations for improvement, developing a training system for physical security and stockpile management, conducting feasibility study on necessity to develop CA propellant chemical testing capability, and constructing two CA storage facilities in Ala-Buka, Buzhum and Kok-Dzhangak. During the next phase it is planned to proceed with development of CA propellant chemical testing capability.

The Project will be implemented by the OSCE POiB with the support of the Conflict Prevention Centre/Forum for Security Co-operation (CPC/FSC) Support Unit.

The Project will contribute to the Sustainable Development Goal 16 by promoting peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels. Specifically, it will support target 16.a by strengthening relevant national institutions, including through international cooperation, for building capacities at all levels, in particular in developing countries, for preventing violence and combating terrorism and crime and 16.4 by reducing illicit arms flows and strengthen the recovery and return of assets and combat all forms of organized crime.¹

2. Background and Justifications

2.1 Needs assessment

⇒ Situation and problem analysis:

- The situation in Afghanistan – due to the excessive and destabilizing accumulation and uncontrolled spread of SALW and CA – presents an increasing risk of illicit trafficking of SALW and ammunition from Afghanistan, into neighboring countries, including Central Asia. Additionally, degraded SALW and ammunition physical infrastructure and poor stockpile management and security practices in Central Asian countries further increase security and safety risks due to potential pilferage, sabotage, and unplanned explosions. In the case of Kyrgyz Republic, there are three locations in the southern provinces (Kok-Dzhangak, Ala-Buka, and Buzhum) that are especially vulnerable to security and safety risks due to improper storage and handling conditions of SALW and CA, the proximity of local population and poor physical security. Acknowledging these risks, on 13 October 2021 the Kyrgyz Republic at the 988th meeting of the OSCE FSC requested practical assistance in the field of SALW and CA on behalf of the Ministry of Defence (MoD) (FSC.DEL/375/21), and provided supplementary questionnaires detailing assistance request and further justification (FSC.DEL/392/21).
- In response to the assistance request on 5 November 2021, the FSC Co-ordinator on SALW/SCA Assistance Projects requested technical expert(s) for a technical assessment visit (FSC.DEL/407/21). The technical assessment visit took place from 12 to 17 December 2021, at the storage sites of the MoD. The trip aimed to assess the system of the life-cycle management of SALW and CA, focusing on the physical security and stockpiles management (PSSM), record-keeping, and disposal. The main shortfalls identified were:

(1) the stored amount of CA in Kok-Dzhangak, Ala-Buka and Buzhum poses an imminent risk to the surrounding population, civilian infrastructure and personnel on the storage sites and temporary solution to the problem of storage capacity and storing the SALW and CA in containers is not safe and secure. The capacity of existing storage facilities and the storage conditions that they provide do not meet modern requirements for CA storage. The temporary solution – storage in containers – in all three locations is unsatisfactory due to the negative impact of weather conditions (heat, moisture, sharp temperature changes etc.) and lack of physical space that inflicts the inventory management and storage in accordance

¹ The United Nations Development Assistance Framework (UNDAF) for the Kyrgyz Republic 2018-2022, <https://kyrgyzstan.un.org/sites/default/files/2020-02/UNDAF%2018052017%20eng%20fin.pdf>

with compatibility group standards. As a result, the containers packed full of different ammunition and SALW, including explosives, pose a permanent threat to the military personnel on the site and the surrounding population that in most cases reside very close to the site;

(2) observations of inventory management, explosives safety and infrastructure maintenance indicate that there are shortcomings in the existing legislative framework and training system that does not cover the whole life-cycle management of SALW and CA. Although during the previous OSCE project legislative acts on PSSM were developed and passed, there is a lack of authority in place that control whether regulations are being followed. Regarding the training system, within the previous OSCE project the training sessions for the personnel involved in the PSSM were conducted for MoD personnel and military. A special focus was given to record-keeping. After the closure of the OSCE project, the POiB kept providing training on record-keeping on an annual basis from unified budget resources. At the same time, there is lack of training on other elements of life-cycle of SALW and CA such as daily handling, transportation, physical security and others;

(3) lack of chemical testing of CA propellants capability that leads to absence of MoD's CA quality monitoring capacity and thus negatively affects the life cycle management of the CA.

Additionally, an in-depth technical assessment visit with involvement of international experts and local civil engineers was conducted from 18 to 29 April 2022 to identify the main locations and verify the needs and receive the MoD consent on project concept note.

⇒ Key stakeholders:

- The Government of the Kyrgyz Republic and society in Southern regions, especially Ala-Buka, Kok-Dzhangak and Buzhum, are the main beneficiaries of the project as unsafely stored SALW and CA poses threats to human security.
- The MoD and its structures have direct interest in project activities as they are focused on enhancement of the life-cycle management of SALW and CA by improving the legislative framework and implementing a functional training system. It is also responsible for three storage sites by storing the SALW and CA in accordance to the international standards. Lastly, the MoD has a central role in considering to develop a CA propellant testing capability that would enhance its planning and quality monitoring of the CA.
- The Ministry of Foreign Affairs of the Kyrgyz Republic (MFA) is the main focal point for official communication on principal matters and has an interest to monitor the OSCE activities in the country.
- International Trust Fund Enhancing Human Security (ITF), a humanitarian non-profit organization, has an important role in disposal of SALW and CA in Kyrgyz Republic. The organization has been sustaining the MoD's CA disposal capability by providing financial resources for personnel and buying equipment both in southern and northern provinces of the country. The OSCE will co-ordinate its project activities related to development of CA propellants testing capability to avoid any duplication of efforts.
- Donors of the project have an interest in transparent and accountable implementation of the project activities, and receive visibility.

2.2 Relevance/Rationale

⇒ Analysing the project from the Theory of Change perspective, a long-term change that the project will bring is the increased security of the Kyrgyz Republic population, located very close to the storage sites, through enhancing physical security and ensuring proper life-cycle management of ammunition at storage sites with degraded infrastructure. At the same time, the project will address such OSCE focus spheres as arms control and disarmament and disaster risk reduction. In the medium-term perspective, the project will enhance the participating State's ability to fulfil its commitment to reduce risks to security and safety stemming from poorly managed and stored SALW and CA. The immediate change will be the improvement of knowledge and skills of the MoD staff on PSSM, improvement of legislation related to life-cycle management of SALW and CA, and construction of new storage facilities to replace those that pose direct threats to human security and the environment.

⇒ During the last decade the OSCE successfully has implemented similar projects by strengthening physical security and stockpiles management through construction of storage facilities and setting up training programmes in the following OSCE participating States: Bosnia and Herzegovina, Kyrgyz Republic, Tajikistan, Moldova, Montenegro and others. Thus, the OSCE has a well-established reputation and know-how in conducting these types of projects. Additionally, during the previous project activities the OSCE has

developed a good co-operation with the MoD that is the key stakeholder for the project to succeed.

- ⇒ The OSCE will co-ordinate project activities, especially, the project activity related to the development of CA propellant testing capability, with the ITF who is the leading organization assisting the MoD with the demilitarization activities. However, the ITF has clearly indicated that they have no interest in supporting the MoD with developing of the CA propellant testing capability.
- ⇒ The project is the second phase of the OSCE efforts to improve life-cycle management of the SALW and CA in Kyrgyz Republic. During the first phase, the OSCE POiB implemented an Extra-Budgetary project “Upgrading Kyrgyz Republic’s capabilities for storage of Small Arms and Light Weapons (SALW) and Conventional Ammunition (CA) in Buzhum, Gulcha and Koy-Tash” that dealt with review of legal framework, provision of training and support to destruction of surpluses of SALW and CA. After completion of the project, the following lessons learnt were derived and will be considered when implementing the current project activities: (1) provision of close co-operation of the involved stakeholders; (2) provision of very close assistance to the MoD on all legal, organization and technical steps necessary for successful project implementation; (3) regular updates of project implementation progress to donors and provision of their visibility; and (4) expertise and quality assurance measures during the international tender process and later on when undergoing construction of storage facilities is of paramount importance.
- ⇒ Accordingly, the project will target identified gaps by: (1) constructing new storage facilities in Ala-Buka, Buzhum and Kok-Dzhangak in accordance with the OSCE best practice guides in the field of SALW and CA; (2) conducting feasibility study on development of CA propellants testing capability and thus strengthening the life-cycle management system; (3) reviewing and updating the regulative framework in PSSM, especially, when it comes to facility maintenance and inventory management; (4) reviewing the existing training program and development of a train-the-trainer programme on SALW and CA life-cycle management.
- ⇒ To implement project activities, a legal framework will consist of two elements. The first element is the Memorandum of Understanding (MoU). There is a MoU between the OSCE and the Government of Kyrgyz Republic related to the Implementation of the Small Arms and Light Weapons (SALW) and a Stockpile of Conventional Ammunition (SCA) Programme that was concluded on 2 August 2013 and expired on 23 October 2022. The MoU covers generally the projects in the field SALW and SCA. The Protocol between the Cabinet of Ministers and the Kyrgyz Republic and the OSCE to amend the MoU was signed on 18 October 2022 (Protocol). The MoD is still working on ratification of the Protocol. The second element is the Project Agreement between the OSCE and the MoD on implementation of the current project that will be negotiated and signed in the mid of 2023.
- ⇒ The project’s relevance is based on policy and human security considerations. The overall goal of the project activities aiming to improve life-cycle management of the SALW and CA is fully in line with the priorities laid out in the following OSCE documents: the OSCE Document on Stockpiles of Conventional Ammunition (FSC.DOC/1/03, 19 November 2003), the OSCE Ministerial Declaration on OSCE Assistance Projects in the Field of Small Arms and Light Weapons and Stockpiles of Conventional Ammunition CA (MC (23). JOUR./2, 9 December 2016), the OSCE Ministerial Council Decision No.10/17 Small Arms and Light Weapons and Stockpiles of Conventional Ammunition (MC (24) JOUR/2, 8 December 2017) and the OSCE Ministerial Council Declaration on OSCE Efforts in the Field of Norms and Best Practices on Small Arms and Light Weapons and Stockpiles of Conventional Ammunition (MC (25) JOUR/2, 7 December 2018).
- ⇒ The project activities are in line with the POiB’s mandate and fall under the OSCE PC decision No. 1250 Article 3 (a) “Projects related to the politico-military dimension, with a focus on transnational threats and law enforcement co-operation, with an emphasis on security sector governance, the fight against terrorism and violent extremism, and the fight against organized crime and drug trafficking”. The project is fully in line with the Unified Budget Programme 2021 OSCE POiB objectives, outcomes and outputs in the politico-military dimension. It facilitates the overall objective to assist the Kyrgyz Republic in its efforts to prevent radicalization, combat terrorism, violent extremism, chemical, biological, radiological, and nuclear (CBRN) threats, and to enhance capabilities in the areas of border security and arms control. It contributes to the outcome to support relevant state agencies of Kyrgyz Republic effectively to operate in the field of arms control, prevention of CBRN threats and non-proliferation of weapons of mass destruction. Lastly, it

reinforces the intended output by enhancing capacities of the armed forces in the management of SALW and SCA.

- ⇒ The project aims to contribute to comprehensive security by mainstreaming the gender perspective and complying with the MC.DEC/14/04 2004 OSCE Action Plan for the Promotion of Gender Equality. According to the gender marker score, the project is partly gender mainstreamed, because residents near storage sites – women, men, and children – will equally benefit from project activities. Nevertheless, the gender aspect will be considered when forming Project Implementation Team (PIT), hiring consultants, and organizing events in order to provide equal opportunities to women and men. Additionally, Project Officer will consult with the Gender Adviser to ensure gender issues are fully considered during project implementation in accordance with UN SCR 1325², MC.DEC 14/04 “OSCE Action Plan for the Promotion of Gender Equality” and “Gender and the environment - a guide to the integration of gender aspects in the OSCE’s environmental projects”.
- ⇒ The project will contribute to the Sustainable Development Goal 16 by promoting peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels. Specifically, it will support target 16.a by strengthening relevant national institutions, including through international cooperation, for building capacities at all levels, in particular in developing countries, for preventing violence and combating terrorism and crime and 16.4 by reducing illicit arms flows and strengthen the recovery and return of assets and combat all forms of organized crime.

² UN Security Council Resolution 1325 (2000), Women 2000: Gender Equality, Development and Peace for the Twenty-First Century, adopted 31 October 2000.

3. Logical Framework Matrix

Project Strategy

Unified Budget Programme Objective Objective 1: To assist the host state in efforts to prevent radicalization, combat terrorism, violent extremism, chemical, biological, radiological, and nuclear (CBRN) threats, and threats to critical infrastructure, and to enhance capabilities in the areas of border security and arms control.

	Narrative Summary/Project Description/Result's Chain Narrative	SMART Indicators	Baseline	Planned Target	Means of Verification (MoV)	Assumptions
Project Objective	To assist the Kyrgyz Republic to reduce security and safety risks posed by the MoD stockpiles of small arms and light weapons (SALW) and conventional ammunition (CA)	<p>O1) Level of the Kyrgyz Republic's delivery on its commitments under the <i>OSCE Document on Stockpiles of Conventional Ammunition</i> Section 1 to fully comply with laws and best practices in the field of life-cycle management of SALW and CA stockpiles.</p> <p>O2) New regulations on life-cycle management of SALW and CA are applied</p>	<p>O1) Partially</p> <p>O2) No</p>	<p>O1) Fully</p> <p>O2) yes</p>	<p>O1) Outcome document of external assessment visit to storage sites by interested pS.</p> <p>O2) Confirmation from MoD in a form of exchange of letters</p>	There is a national ownership and support to the project activities
Project Result 1	Regulative framework of life-cycle management of CA in the Kyrgyz Republic is improved	R1) Percentage of suggested improvements to the existing PSSM regulative framework (e.g. improve inventory, physical security, maintenance and quality assurance are incorporated) passed	R1) N/A	R1) 100% [Q4 2025]	R1) Copies of suggested amendments, recommendations and internal MoD orders	Legislative basis on life-cycle of management of CA is in place and national stakeholders are guided by updated regulations

Activity 1.1	Reviewing the regulative life-cycle management of conventional ammunition framework and formulating recommendations for improvements	A1.1.1) Availability of the assessment report with key recommendations A1.1.2) Number of expert visits to Bishkek	A1.1.1) No A1.1.2) 0	A1.1.1) Yes [by Q2 2023] A1.1.2) Three [by Q2 2023]	A1.1.1) Developed review report A1.1.2) Trip reports	The review report is developed at the end of the project activity
Activity 1.2	Conducting technical consultations with the MoD to agree on amendments in the existing regulative framework	A1.2.1) Number of consultations A1.2.2) At least 3 suggested amendments to the existing laws and regulations on life-cycle management of CA are developed and submitted for MoD's consideration	A1.2.1) 0 A1.2.2) No	A1.2.1) Three [by Q4 2023] A1.2.2) Yes [by Q4 2023]	A1.2.1) List of participants A1.2.2) Reports	Ibid.
Project Result 2	Personnel capacities in life-cycle management through development of training programme of the MoD of the Kyrgyz Republic is improved	R2) Number of trainers who received a completion certificate for the Training of Trainers (ToT) course on the basis of final test	R2) 0	R2) 10	R2) Curricula, list of participants and number of certificates	The training programme on life-cycle management of SALW is developed;
Activity 2.1	Reviewing the current PSSM training programme of armed forces of Kyrgyz Republic	A2.1.1) Number of PSSM training programme reviewed	A2.1.1) 0	A2.1.1) 1 [by Q1 2023]	A2.1.1) Assessment report by POiB hired experts	Ibid.
Activity 2.2	Developing and implementing of updated training programme	A2.2.1) Number of training programmes on life-cycle management of SALW and CA developed A2.2.2) Number of basic trainings and train-the-trainer trainings conducted	A2.2.1) 0 A2.2.2) 0 and 0	A2.2.1) 1 [by Q4 2023] A2.2.2) 4 and 4 [by Q4 2025]	A2.2.1) Curricula A2.2.2) Basic training and train-the-trainer training	Ibid.

		A2.2.3) % of male and female participants from the MoD	A2.2.3) 0	A2.2.3) At least 20%	materials; list of participants A2.2.3) List of participants	
Activity 2.3	Refurbishing and equipping PSSM training classroom in Osh	A.2.3.1) Refurbishment works completed as per ToR for contracted capacity	A.2.3.1) No	A.2.3.1) Yes [by Q2 2023]	A.2.3.1) Contract with construction company; Invoice of Delivery Services	Fully renovated classroom is available to conduct PSSM training courses
Result 3	Storage of SALW and CA capacity of the MoD in the South of the Kyrgyz Republic is enhanced	R3.1) Number of storage facilities in South of the Kyrgyz Republic that comply to OSCE best practices on SALW/CA R3.2) Number of positive conclusions formulated in quality assurance reports	R3.1) 0 R3.2) 0	R3.1) 3 [by Q2 2025] R3.2) 3	R3.1) Licences of built storage facilities R3.2) Reports of quality assurance visits by POiB hired experts	Ibid.
Activity 3.1	Building SALW and CA storage facility in Buzhum	A.3.1.1) Construction works of earth barricades completed in Buzhum as per ToR for contracted capacity A.3.1.2) Construction works of storage facility in Buzhum completed as per ToR for contracted capacity	A.3.1.1) No A.3.1.2) No	A.3.1.1) Yes [by Q2 2023] A.3.1.2) Yes [by Q2 2025]	A.3.1.1) Contract with construction company; Invoice of Delivery Services A.3.1.2) Contract with construction company; Invoice of Delivery Services	Ibid.

Activity 3.2	Building SALW and CA storage facility in Ala-Buka	A.3.2.1) Construction works of storage facility in Ala-Buka are completed as per ToR for contracted capacity	A.3.2.1) No	A.3.2.1) Yes [by Q2 2025]	A.3.2.1) Contract with construction company; Invoice of Delivery Services	SALW and CA securely stored in OSCE constructed/renovated storage sites
Activity 3.3	Building SALW and CA storage facility in Kok-Dzhangak	A.3.3.1) Construction works of storage facility in Kok-Dzhangak are completed as per ToR for contracted capacity A.3.3.2) Number of Quality Assurance Visits	A.3.3.1) No A.3.3.2) 0	A.3.3.1) Yes [by Q4 2024] A.3.3.2) 6, Quality Assurance visits [by Q4 2024]	A.3.3.1) Contract with construction company; Invoice of Delivery Services A.3.3.2) Quality Assurance Reports	SALW and CA securely stored in OSCE constructed/renovated storage sites
Result 4	Demilitarization and CA stockpile management capability of the Kyrgyz Republic is enhanced	R4) Number of improvements to the existing demilitarization capability of the Kyrgyz Republic	R4) 0	R4) 2	R4) Outcome document of feasibility study, report of study visit.	National stakeholders constructively engage review process
Activity 4.1	Organizing a study visit to a chemical laboratory for testing of propellants and ammunition in co-operation with the OSCE Mission to Bosnia and Herzegovina (OSCE BiH)	A.4.1.1) Number of officers of the MoD officers attending study visit to the laboratory of MoD of the BiH	A.4.1.1) 0	A.4.1.1) At least 4	Agenda of the study visit, list of participants, POiB in-person Activity Monitoring reports	The MoD KR continues to recognize the importance of capacity building and training of its personnel to increase operational preparedness and improve their knowledge on commitments related to SALW and SCA management

Activity 4.2	Conducting feasibility study on development of CA propellants testing capability in Kyrgyz Republic	A.4.2.1) Availability of a detailed report with recommendations as a result of the feasibility study A.4.2.2) Number of expert's visits to Bishkek	A.4.2.1) No A.4.2.2) 0	A.4.2.1) Yes[by Q2 2023] A.4.2.2) 3 [by Q2 2023]	A.4.2.1) Report A.4.2.2) Trip reports	National stakeholders constructively engage review process Expertise is available
Activity 4.3	Conducting technical consultations with the MoD to agree on the scope of CA propellants testing capability in Kyrgyz Republic	A.4.3.1) Number of technical consultations with national stakeholders A.4.3.2) Number of expert's visits to Bishkek	A.4.3.1) 0 A.4.3.2) 0	A.4.3.1) 3 [by Q4 2023] A.4.3.2) 3 [by Q4 2023]	A.4.3.1) Reports; List of participants A.4.3.2) Trip reports	National stakeholders constructively engage review process Expertise is available
Preconditions Describe which preconditions must be in place for the project to start.	<ul style="list-style-type: none"> MoD ratifies Protocol on extension of MoU and signs Project Agreement in a timely manner 					

4. Project Objective and Operational Plan

Project Objective: To assist the host state in efforts to prevent radicalization, combat terrorism, violent extremism, chemical, biological, radiological, and nuclear (CBRN) threats, and threats to critical infrastructure, and to enhance capabilities in the areas of border security and arms control.

Result 1 Improved regulative framework of life-cycle management of conventional ammunition in the Kyrgyz Republic

Under the Result 1, the POiB will focus on reviewing existing legal framework in the field of life-cycle management of CA and improving it. The project intends to achieve it through identifying gaps in the regulative framework of life-cycle management of CA with subsequent revision and updating of the existing legal documents in this field in the Kyrgyz Republic. Besides, the adoption of the new legal framework will in turn lead to diminished safety and security risks to the local population and the MoD staff working at the storage sites stemming from poor implementation of existing regulative framework and/or gaps in regulative framework.

Activity 1.1 Reviewing the regulative life-cycle management of conventional ammunition framework and formulating recommendations for improvements

The Project Implementation team (PIT) will hire one international and one local consultant who have an extensive legal and technical knowledge on life-cycle management of CA. The consultants will review current regulative framework of Kyrgyz Republic, identify the gaps in accordance with the OSCE best practices and formulate recommendations for amendments to the existing regulative framework. In particular, the consultants will focus on the inventory management and infrastructure maintenance aspects that were identified as shortfalls during the technical assessment visits. Additionally, consultants will focus on quality assurance authority that is responsible for controlling the compliance with existing PSSM regulations. If necessary, a translator will be hired to translate legal documents from Russian to English and Kyrgyz languages. The project will also cover travel related expenses (roundtrip air-ticket, DSA and TAs) of international consultant to/from Bishkek.

Activity 1.2 Conducting technical consultations with the MoD to agree on amendments in the existing regulative framework

International and local consultants will formulate recommendations with concrete amendments aimed to enhance the existing regulative framework and communicate them to the MoD through technical consultations. Special focus will be devoted to establishing a quality assurance institution, ideally as an independent body or as a minimum subordinated to the highest senior leadership whose main task will be to ensure compliance with regulative framework of life-cycle management of SALW and CA. The aim of the technical consultations will be to agree on suggested amendments to the legal documents and internal regulations. The PIT role will be to facilitate this process and monitor the process of passing the amendments to the legal documents and internal regulations. The project will rent a conference hall and provide meals for meeting participants.

Result 2: Improved personnel capability in life-cycle management of CA through development of training programme of the MoD of the Kyrgyz Republic

Under this result, the project activities will focus on building capabilities of MoD personnel involved in ensuring proper life-cycle management of SALW and CA. To achieve this goal, gaps in the existing PSSM training system of the MoD of the Kyrgyz Republic will be identified and new training system of life-cycle management of SALW and CA will be developed. Conducting ToT courses on life-cycle management of SALW and CA will contribute for spreading knowledge and compliance to international standards in this field, which in turn will reduce safety and security risks to population living in vicinity of storage sites due to poor management of SALW and CA storage sites.

Activity 2.1 Reviewing the current PSSM training programme of armed forces of Kyrgyz Republic

To provide efficient co-ordination of the OSCE efforts in reviewing, developing and sustaining training on the life-cycle management of SALW and CA of the armed forces of Kyrgyz Republic, an expert will be recruited. The expert's initial task will be to assess the existing training system of the MoD, identify the shortfalls and come up with recommendations that balances host country's needs, existing regulative framework and the OSCE best practices. Moreover, a gender expert will be hired to provide relevant recommendations to include gender mainstreaming tools to the update training system.

Activity 2.2 Supporting the armed forces of the Kyrgyz Republic in developing and implementing of training programme to enable a whole life management of SALW and CA model to be adopted

The PIT will reach out to participating States with a request to provide their expertise in the field of life-cycle management of SALW and CA training. Together with the OSCE hired consultant a training programme applicable to the MoD needs will be developed. The programme will consist of general basic training and train-the-trainer programme. Besides, a gender expert will be hired to provide relevant recommendations to include gender mainstreaming tools to the training curricula.

Within three years the experts from the particular participating States will assist in implementing the training programme. During this period the PIT will work on organization and administrative preconditions to provide ongoing regular visits of the experts to monitor the implementation progress of the programme even after the closure of the project. As in-kind contribution for development and implementation of life-cycle of SALW and CA management is still not secured, the estimates of recruitment of two instructors are included in the budget. Besides, the project will cover travel related expenses (roundtrip air-ticket, DSA and TAs) of instructors to/from Bishkek and to/from Osh.

Activity 2.3 Refurbishing and equipping PSSM training classroom in Osh

There are two training centres on SALW in Kyrgyzstan: one in the Military Institute of Armed Forces in Bishkek and another MoD centre in Osh city. The training classroom in the Military Institute was refurbished and equipped with necessary ICT equipment during the previous ExB project on SALW (20014-2017), which is used to train military officers from northern regions. However, the classroom in Osh city, which is used for capacity building activities of officers from southern regions, remains in poor condition. Thus, to provide infrastructure basis to conduct of training on life-cycle management of SALW and CA, a vendor will be hired to provide refurbishment of PSSM training class in Osh, in the south of the Kyrgyz Republic. According, to the technical and financial assessment of civil engineer conducted during the second technical assessment visit, the approximate costs are 11,000 EUR. Therefore, for such medium value contract an expedite procurement will be organized. Fully equipped classrooms are necessary for conducting SALW related training courses as in most of times, trainings include working with confidential materials (e.g. amount of ammunition, electronic database of SALW etc.). Travel expenses of PIT and Non-OSCE officials, such as air-tickets, DSA and TAs, will be covered by the project.

Result 3 Enhanced storage of SALW and CA capacity of the MoD in South of the Kyrgyz Republic

Within this Result, the POiB will support the MoD in improving the conditions of SALW and CA storage sites by constructing new storage sites in accordance with OSCE best practices on SALW, and equipping them with an external lightening system, alarm and intruder detection systems. This will help to reduce the risks of illegal proliferation, misuse and smuggling of SALW and CA, as well as explosions inside the storage sites. As a result of newly constructed storage sites, safety and security risks to the local population of Ala-Buka, Kok-Dzhangak and Buzhum and the MoD staff working at the storage sites stemming from inappropriate storage of stockpiles of CA will be reduced. Especially, in case of Buzhum, immediate risks to safety and security will be addressed.

Activity 3.1 Addressing immediate safety risks and enhancing SALW and CA storage facility in Buzhum

During technical assessment visits to Buzhum, it was concluded that particular storage facility has poorly constructed earth barricades that, in case of unplanned explosion, would not protect the surrounding military and civil infrastructure. On the contrary, the many stones in the earth barricades would function as additional threat. Due to the proximity of the civil infrastructure, deconstruction of the existing earth barricades and construction of new barricades in accordance to the OSCE best practices is considered as the highest priority. According, to the technical and financial assessment of civil engineer conducted during the second technical assessment visit the approximate costs are 45,000 EUR. Therefore, for such medium value contract an expedite procurement will be organized. The PIT will hire a Senior Financial/ Administrative Assistant who would support the procurement process. Additionally, the PIT will recruit a civil engineer as a team member to conduct quality assurance of the services provided.

Additionally, the current temporary storage facility – intermodal containers with roof coverage – in Buzhum is constrained by the proximity of military accommodation and a civilian infrastructure (closest distance to private houses is just 50 m). To increase the storage capacity of the MoD in the South of the Kyrgyz Republic, a 12 x 36 m size storage facility will be constructed in the territory of training polygon with accordance to the OSCE best practices. Construction of this storage facility is considered as the 3rd priority. According, to the technical and financial assessment of civil engineer conducted during the second technical assessment visit the approximate costs are 1,000,000 EUR. Therefore, an international tender

will be organized to find a vendor for delivery of design and construction services. More in detail the construction services include removal of intermodal containers, earth works, construction of two buildings, replacement of existing earth barricades with the ones in compliance with the OSCE best practices, fencing, lightning protection, fire-fighting and others. The PIT will hire a Senior Financial/ Administrative Assistant who would support the administrative and finance related matters. Additionally, the PIT will recruit a civil engineer as a team member to conduct quality assurance of the services provided. Travel expenses of PIT and Non-OSCE Officials such as air-tickets, DSA and TAs will be covered by the project.

Activity 3.2 Enhancing SALW and CA storage facility in Ala-Buka

The current temporary storage facility – intermodal containers with roof coverage in Ala-Buka is constrained by the proximity of military accommodation and a technical school which is classified as a “vulnerable building”. To increase the storage capacity of the MoD in the south of the Kyrgyz Republic, a 12 x 24 m size storage facility will be constructed with accordance to the OSCE best practices. Construction of this storage facility is considered as the 1st priority. According, to the technical and financial assessment of civil engineer conducted during the second technical assessment visit the approximate costs are 510,000 EUR. Therefore, an international tender will be organized to find a vendor for delivery of design and construction services. More in detail the construction services include removal of intermodal containers, earth works, construction of two buildings, replacement of existing earth barricades with the ones in compliance with the OSCE best practices, fencing, lightning protection, fire-fighting and others. Travel expenses of PIT such as air-tickets, DSA and TAs will be covered by the project.

Activity 3.3 Enhancing SALW and CA storage facility in Kok-Dzhangak

The current temporary storage facility – intermodal containers with roof coverage – in Kok-Dzhangak is constrained by the proximity of military accommodation and a civilian infrastructure. To increase the storage capacity of the MoD in the South of the Kyrgyz Republic, a 12 x 12 m size storage facility will be constructed in accordance with the OSCE best practices. Construction of this storage facility is considered as the 2nd priority. According, to the technical and financial assessment of civil engineer conducted during the second technical assessment visit in April 2022, the approximate costs are 220,000 EUR. Therefore, an international tender will be organized to find a vendor for delivery of design and construction services. More in detail the construction services include removal of intermodal containers, earth works, construction of one building, replacement of existing earth barricades with the ones in compliance with the OSCE best practices, fencing, lightning protection, fire-fighting and others. Travel expenses of PIT such as air-tickets, DSA and TAs will be covered by the project.

Result 4 Enhanced demilitarization and CA stockpile management capability of the Kyrgyz Republic

The Life Cycle Management of ammunition is a lengthy process that entails addressing planning, transportation, storage, testing and disposal of ammunition. Therefore, under the Result 4, the POiB plans to conduct a feasibility study of establishing CA propellant testing laboratory by facilitation of study visit to a laboratory constructed with the support of OSCE and carrying-out feasibility research. It's expected that the results of feasibility study will identify the kind and scope of CA propellant testing capability the MoD needs to enhance the life-cycle management of CA. This will allow to find solutions to manage obsolete CA properly and reduce safety and security risks to the local population and the MoD staff working at the storage sites. Besides, to ensure close co-ordination and coherence with initial goals of the project, to conduct fundraising activities various co-ordination meetings with involved stakeholders on regular basis will be organized.

Activity 4.1 Organizing a study visit to a chemical laboratory for testing of propellants and ammunition in co-operation with the OSCE Mission to Bosnia and Herzegovina (OSCE BiH)

To ensure the comprehensive and sustainable approach to life-cycle management of SALW and CA in Kyrgyz Republic, the POiB in close co-ordination with the OSCE Mission to BiH, will organize a study visit to a chemical laboratory for testing of propellants and ammunition which was established in the framework of the OSCE's assistance to BiH. During the study visit, four specialists from MoD will be introduced to practices about chemical and administrative processes for analysing samples of ammunitions to be able to determine the level of their stability. The MoD personnel will also learn about the structure of the chemical laboratory, its main functions and on-site training opportunities. Such learning experience is highly complementary to establishment of a state-owned chemical laboratory in Kyrgyz Republic. In this regard, the PIT will fund the participation of four officers representing the Missile and Artillery Department, CBRN Unit and Main Directorate for International Military Co-operation of the MoD in the study visit. The OSCE Official will be

accompanying the delegation to ensure coherence and compatibility of aims of the study visit to objectives of the project. In this connection, travel expenses of OSCE official: round-trip air-ticket, DSA and TAs will be covered by the project.

Activity 4.2 Conducting feasibility study on development of CA propellants testing capability in Kyrgyz Republic

The Kyrgyz Republic does not possess CA propellant testing capability that makes it vulnerable to storage of obsolete CA and dependent on producer provided information. To assist in developing this capability the PIT will hire an international consultant who would conduct a feasibility study in close co-operation with the MoD. The expert will travel several times to Bishkek to gather information from the representatives of the MoD about the amount, types and lots of CA. The aim is to initiate a national level inventory of stockpiles of CA. Considering the confidentiality of this subject, the expert would work only with provided information necessary to make conclusions regarding feasibility of CA propellants testing capability.

Activity 4.3 Conducting technical consultations with the MoD to agree on the scope of CA propellants testing capability in Kyrgyz Republic

Once the feasibility study on CA propellant testing capability is delivered and recommendations are formulated, the PIT will organize technical consultations with the MoD to discuss findings and agree which administrative, legal and organization steps need to be undertaken. These discussions will serve as justification for project's update to include among project activities a potential equipment purchase, existing building refurbishment or even a construction of a new laboratory. To implement this activity, the project will hire an international consultant on SSA modality, provide air-tickets, DSA and TAs. In addition, interpretation services, as well as rent of conference facilities with meals for participants of discussions will be covered by the project.

5. Risk Management

Risk	Impact	Probability	Response/Control Measures	Impact	Probability
EROSION OF GOVERNMENT OWNERSHIP AND COMMITMENT Lack of political will to facilitate implementation of project activities on changes in the regulative framework and development of CA propellant capability	High	Likely	<ul style="list-style-type: none"> - Effective functioning of the institutional and management arrangements will mitigate this risk. The OSCE has been maintaining extensive high level political and working levels of contact with the relevant governmental authorities. - Particular attention from the earlier stage will be given to involvement of the MoD in the review of the PSSM regulative framework and conduct of feasibility study, making them as part of the process. 	High	Remote
INSUFFICIENT FUNDING Resource mobilization for these types of programmes within the Central Asia region face problems in attracting donors' support	Critical	Highly Likely	<ul style="list-style-type: none"> - Active fundraising campaigns, by organizing conferences, workshops and site visits to raise awareness of project activities and results to potential donor countries 	High	Remote
TECHNICAL SAFETY Risks of injury and/or death, health and safety during construction works	Medium	Not Likely	<ul style="list-style-type: none"> - The risk is transferred to the respective Government and the OSCE selected contractor. - Countermeasures (availability and compliance with respective safety regulations and instructions, including army manuals, insurance, medical support, the safety of equipment, pipelines, and tools) will be checked by the OSCE technical experts during each implementation phase, involving construction works. 	Low	Remote

REPUTATION RISK FOR THE OSCE Risk of low quality construction services	Medium	Not Likely	- Conduct of quality assurance and strong partnership among the PIT with the MoD staff would be the possible preventive countermeasure.	Low	Remote
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6. Strategy for mainstreaming gender into the project activities and results

According to the gender marker score, the project is partially gender mainstreamed both in a qualitative and quantitative way. The Result 2 dealing with the development and implementation of the training on life-cycle management of SALW and CA will be gender mainstreamed and gender-sensitive language will be used. The MoD will be strongly encouraged to provide women participation in the training and progress on this requirement will be regularly monitored. The PIT will hire a consultant on gender issues to come up with recommendations how to strengthen gender component during project implementation. The project implementation team will also systematically collect and analyze data disaggregated by sex, and other variables during monitoring of project activities and reflect this information in reporting.

Additionally, the gender aspect will be taken into account when recruiting PIT members and hiring consultants. The Project Manager will consult with the Gender Advisers from the Secretariat's Gender Issues Programme as well as the POiB Gender Focal Point to ensure gender issues are fully taken into account during project implementation in accordance with UN SCR 1325, MC.DEC 14/04 "OSCE Action Plan for the Promotion of Gender Equality" and "Gender and the environment - a guide to the integration of gender aspects in the OSCE's environmental projects".

GENDER MARKER SCORE: Score 1

Please score the project according to the Gender Marker scoring system, using the below rating:

- 3 = Projects that have gender equality as a **principal objective and contribute to the implementation of the [OSCE Action Plan for the Promotion of Gender Equality](#)**
- 2 = Projects that are **fully** gender mainstreamed
- 1 = Projects that are **partially** gender mainstreamed
- 0 = Projects that have **no contribution** to gender equality

7. Implementation Modalities

7.1 Activity Implementation Calendar

The maximum duration for the whole project, including final reporting and evaluation, is 40 months. The timeline represents a preliminary outline of the Project activities. In particular:

- Co-ordinating and signing of the Project Agreement – up to 4 months
- Hiring of PIT – up to 4 months
- Hiring of consultants – 2 month
- Review and passing amendments in the regulative framework – 24 months
- Review, development and implementation of training – 21 months
- Conducting international tendering – 7 months
- Construction of storage facilities (including contracting negotiations) and QA – up to 24 months
- Feasibility study on CA propellant testing capability and consultations – 12 months
- Visibility activities and measures – 3 months
- Final report – up to 2 months
- Evaluation and Audit – 3 months

Activities	2023				2024				2025			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
1.1 Reviewing the regulative life-cycle management of conventional ammunition framework and formulating recommendations for improvements	☒	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

1.2 Conducting technical consultations with the MoD to agree on amendments in the existing regulative framework	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1 Reviewing the current PSSM training programme of armed forces of Kyrgyz Republic	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.2 Supporting the armed forces of the Kyrgyz Republic in developing and implementing of training programme to enable a whole life management of SALW and CA model to be adopted	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2.3 Refurbishing and equipping PSSM training classroom in Osh	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.1 Addressing immediate safety risks and enhancing SALW and CA storage facility in Buzhum	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.2 Enhancing SALW and CA storage facility in Ala-Buka	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.3 Enhancing SALW and CA storage facility in Kok-Dzhangak	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.1 Organizing a study visit to a chemical laboratory for testing of propellants and ammunition in co-operation with the OSCE Mission to Bosnia and Herzegovina (OSCE BiH)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2 Conducting feasibility study on development of CA propellants testing capability in Kyrgyz Republic	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.3 Conducting technical consultations with the MoD to agree on the scope of CA propellants testing capability in Kyrgyz Republic	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

7.2 Monitoring and Evaluation

The OSCE's main role throughout the project is facilitation, monitoring and evaluation by the PIT. The execution of all major implementation activities is permanently overseen by the PIT and progress is assessed on quarterly basis against objectives, QAP, time targets and the resources allocated.

Monitoring

- The PIT will report on the implementation of the project activities through quarterly progress reports, and in-person meetings and visits;
- The quality assurance measures conducted by the PIT will serve as a payment prerequisite for construction services;

- The PIT will monitor the progress of the training programme implementation and impact through active in-person participation in the life-cycle management of SALW and CA trainings and evaluation of the feedback forms provided by the participants of the trainings;
- The PIT will monitor progress related to passing amendments to the regulative framework through regular co-ordination meetings and technical consultations held on quarterly basis.

Self - evaluation and commissioned/external evaluation:

- At the final stage, the PIT will conduct a self-evaluation and arrange a decentralized evaluation. Relevant costs for evaluation are included in the project budget. The latter will evaluate the relevance, efficiency, sustainability and impact of the project results.

Auditing:

- The audit of the Project financial statements (“Project Budget and Expenditure”) and the use of funds contributed by the donor(s) in accordance with the respective Donor Agreements (FAI 04/2004, Extra-budgetary Contributions) shall be carried out in accordance with the “International Standards on Auditing” issued by the International Federation of Accountants. Relevant costs for evaluation are included in the project budget.

7.3 Partnership Framework

A steering board will be organized to co-ordinate with the stakeholders on project implementation progress and keep awareness of the project’s results once a year.

OSCE:

- ⇒ Within the OSCE, the PIT embedded within the POiB has the key role on manager, administrative and financial and fundraising issues. National Legal Officer and Procurement Unit have special importance in assisting in the procurement of consultancy services and organization of the international tendering.
- ⇒ The CPC/FSC Support Unit has an important supportive role in co-ordinating, mentoring and communicating the project activities with donors, international organizations and other actors. To provide co-ordination between the CPC/FSC Support Unit and PIT at the POiB, the FSC Support Unit will hold co-ordination meetings with the PIT embedded in the POiB on regular basis, invite PIT to events in Vienna and will conduct visits to Bishkek.

National stakeholders:

- ⇒ The Government of the Kyrgyz Republic and society in southern regions, especially Ala-Buka, Kok- Dzhangak and Buzhum, are the main beneficiaries of the project as unsafely stored SALW and CA poses threats to human security.
- ⇒ The MoD and its structures have the main role in assisting and participating in implementation of project activities related to enhancement of the life-cycle management of SALW and CA. The MoD will be the leading institution in the establishment of legal framework of the project. First, to pursue the process of ratification of the Protocol on extension of MoU. Second to negotiate and sign the Project Agreement between the OSCE and the MoD.
- ⇒ The Ministry of Foreign Affairs of the Kyrgyz Republic (MFA) is the main focal point for official communication on principal matters and has an interest to monitor the OSCE activities in the country.

Other stakeholders:

- ⇒ International Trust Fund Enhancing Human Security (ITF), a humanitarian non-profit organization, has an important role in disposal of SALW and CA in Kyrgyz Republic, therefore the OSCE will coordinate its project activities related to development of CA propellants testing capability on regular basis through zoom meetings.
- ⇒ Donors of the project have an interest in transparent and accountable implementation of the project activities, and receive visibility.

7.4 Personnel Arrangements

- ⇒ In order to guarantee effective management of the project and timely implementation of all the activities, given the scope of the project a National Project Officer (NP2), a Senior Project Assistant (G6), Civil engineer (NP1) and Senior Financial/Administrative Assistant (G6) will be hired. These persons will form the PIT. The CPC/FSC Support

Unit will assist during the recruitment process of PIT members by drafting ToRs and being present on the hiring board. All personnel arrangements will be conducted in full compliance with with the Staff Instruction 17/Rev1 on Standard Recruitment Procedures and according to Uniform Guidelines on the Administration of Project Personnel paid from Extra-budgetary funds.

- ⇒ To support Project's implementation the PIT will hire five short term Consultants under the Staff Instruction no. 23/Rev. 1 on SpecialService Agreements to deliver specific expertise during the Project's implementation phase. Namely, the SSA consultants will be selected from the OSCE roster of experts or, in case of lack of experts on the roster, they will be recruited through open competition. Consultants will be assigned tasks related to specific Project's activities such as review of PSSM regulative framework support, assess current PSSM training system, and conduct feasibility study on CA propellant testing capability. Additionally, throughout the Project's implementation phase expert on gender mainstreaming will be hired. After the completion of all project activities, an expert will be recruited to conduct external evaluation of the project. The expert will assess the relevance of the project strategy, effectiveness of project results, overall project performance as well as lessons learned and recommendations for the next phase of the project.
- ⇒ During any selection process, gender balance will be encouraged. Any experts/consultants selected to take part in the mobilization phase will be required to sign a "Declaration of objectivity, impartiality and confidentiality" document.

7.6 Procurement Modalities

The selection of the Contractor to deliver construction services will follow the OSCE Common Regulatory Management System (CRMS), the OSCE (Provisional) Financial/Administrative Instruction No 6 on Procurement and Contracting and will be conducted by the OSCE Secretariat (Procurement and Contracting Unit of the Department of Management and Finance) in Vienna. The tender will follow the main OSCE procurement principles: non-discrimination, full and fair competition, transparency, as well as best value for money.³

There will be a bilateral contract between the OSCE and Contractor construction services of storage sites in Ala-Buka and Kok-Dzhangak. As a part of contract award process, detailed negotiations on all technical and legal aspects of project implementation that were not covered by the Terms of Reference will be held with the Contactor. The Contractor will be obliged to provide its full and timely cooperation with any audit inspections, post-payment audits or investigations.

Considering the medium value (under 50,000 EUR) for services of refurbishment of PSSM class and replacement of earth barricades in Buzhum storage site, the POiB will conduct an expedite procurement.

Printing of leaflets will be ordered through Local Window Contract for printed products. The video will be ordered through Request for Quotation (RFQ).

Renting premises and catering will be ordered through Local Window Contract for event management services.

Renting transportation services in South of Kyrgyz Republic will be ordered through Local Window Contract for transportation services.

The ICT equipment, software and office equipment to accommodate working places of the national staff will be purchased through Corporate Window Contract. After the conclusion of the project the ICT equipment will be transferred to the POiB staff.

The rental of office premises and utilities will be provided using the POiB's current Lease Agreement and Service Contract.

The Request for Proposal (RFP) procedure shall be applied for ordering auditing services.

Purchased assets will be donated to the project beneficiaries upon the approval of the Fund Material Management Committee (FMMC) in accordance with the FAI 7 on OSCE Asset Management and Logistics and monitored afterwards to ensure the appropriate and targeted use of these assets. Transfer of ownership will be documented in a Donation Agreement and Handover Document signed by the POiB and recipients. Donated equipment will bear OSCE POiB visibility logotypes if considered necessary.

³ Please see Procurement Plan in the Annex 2.

7.7 Sustainability and Exit Strategy

After accomplishment of project activities, the preconditions for human security in the particular areas where the CA was poorly stored will be reached. Additionally, the safety and security risks to the MoD staff arising from poor management and handling of CA will be addressed.

In relation to the life-cycle management of SALW and CA training, the PIT will work on future modalities how the in-kind contribution providing by pS could continue support the MoD through regular visits and provision of expertise.

7.8 Visibility

The project and its results will be given adequate publicity in accordance with the guidelines provided in the OSCE Visual Identity Manual and practical experience accumulated during the implementation of similar project activities previously in the past. Among visibility activities are the organization of the final event and the development of a video. The aim of visibility activities is twofold:

- ⇒ Raising awareness of the local population and civil authorities of the OSCE efforts in providing safety and security in the field of PSSM;
- ⇒ Increasing the visibility of the OSCE and the donors to the wider public. The OSCE shall acknowledge the donors in regular project reports, publications, speeches, and OSCE and MoD press releases or in any similar media.

In close co-ordination with the Press and Public Information Unit at POiB, a Visibility Plan was elaborated, available in Annex 3.

Annexes

1. Detailed Project Planned Budget
2. Procurement Plan
3. Visibility Plan

DETAILED EXB PROJECT BUDGET (EUR)

Project Title: Improvement of SALW and CA life-management capacity of Ministry of Defense of Kyrgyz Republic

Project Number:

Project Start Date: 12 January 2023

Project End Date: 31 December 2025

Budget Line <i>(Please select the object code from List of Values in the cell)</i>	MANDATORY Detailed Description	Price per Unit	Unit of Measure	Quantity of Units	Duration	TOTAL
Result 1: Improved regulative framework of life-cycle management of CA in the Kyrgyz Republic						
Activity 1.1 Reviewing regulative life-cycle management of conventional ammunition framework and formulating recommendations for improvements						
Budget Line <i>(Please select the object code from List of Values in the cell)</i>	MANDATORY Detailed Description	Price per Unit	Unit of Measure	Quantity of Units	Duration	TOTAL
6 - Operational Costs						
610001-SSA	PSSM legal expert recruitment (international)	400	Person/Day	1	60	24,000
610001-SSA	PSSM legal expert recruitment (local)	100	Person/Day	1	60	6,000
610003-SSA Tickets	Travel of PSSM legal expert Vienna-Bishkek-Vienna 3 times	600	Person	3	1	1,800
610004-SSA DSA	PSSM legal expert DSA in Bishkek 3 times for 5 days	121	Person/Day	3	5	1,815
610005-SSA Terminal Allowance	PSSM legal expert TA travel Vienna-Bishkek-Vienna 3 times	80	Person	3	1	240
610001-SSA	Document translation services ENG-RUS-KYR	10	Piece	500	1	5,000
Subtotal for Activity 1.1 DIRECT COSTS						38,855
Activity 1.2 Conducting technical consultations with the MoD to agree on amendments in the existing regulative framework						
Budget Line <i>(Please select the object code from List of Values in the cell)</i>	MANDATORY Detailed Description	Price per Unit	Unit of Measure	Quantity of Units	Duration	TOTAL
6 - Operational Costs						
610001-SSA	PSSM legal expert recruitment	400	Person/Day	1	40	16,000

610001-SSA	PSSM legal expert recruitment (local)	100	Person/Day	1	40	4,000
610003-SSA Tickets	Travel of PSSM legal expert Vienna-Bishkek-Vienna 3 times	600	Person	3	1	1,800
610004-SSA DSA	PSSM legal expert DSA in Bishkek 3 times for 5 days	121	Person/Day	3	5	1,815
610005-SSA Terminal Allowance	PSSM legal expert TA travel Vienna-Bishkek-Vienna 3 times	80	Person	3	1	240
620006-Conferences/Seminars/Workshops - Facilities	Renting conference room and equipment for 1 day 3 times	1,000	Each	3	1	3,000
610001-SSA	Simultaneous interpretation services (RU-ENG 1 person, ENG-RU 1 person) for 3 times	250	Person/Day	6	1	1,500
620010-Conferences/Seminars/Workshops - Catering	Lunches for consultations participants	25	Person	30	3	2,250
Subtotal for Activity1.2 DIRECT COSTS						30,605
Subtotal for Result 1 - DIRECT COSTS		Activity 1.1-1.2 Direct Costs				69,460
ICC 690004 - Secretariat Costs for Other Executive Structures Projects		Activity 1.1-1.2 ICC Costs				695
ICC 690005 - Other Executive Structures Costs		Activity 1.1-1.2 ICC Costs				4,168
Total for Result 1 - DIRECT + INDIRECT COSTS		Activity 1.1-1.2 Total				74,322
Result 2: Improved personnel capability in life-cycle management through development of training programme of the MoD of the Kyrgyz Republic						
Activity 2.1 Reviewing the current PSSM training programme of armed forces of Kyrgyz Republic						
Budget Line <i>(Please select the object code from List of Values in the cell)</i>	MANDATORY Detailed Description	Price per Unit	Unit of Measure	Quantity of Units	Duration	TOTAL
6 - Operational Costs						
610001-SSA	Recruitment of PSSM expert to assess existing training system and develop a new programme	400	Person/Day	2	30	24,000
610003-SSA Tickets	Travel of PSSM experts Vienna-Bishkek-Vienna	600	Person	2	1	1,200
610004-SSA DSA	PSSM expert DSA in Bishkek	121	Person/Day	2	5	1,210
610005-SSA Terminal Allowance	PSSM expert TA travel vienna-Bishkek-Vienna	80	Person	2	1	160

Subtotal for Activity 2.1 DIRECT COSTS **26,570**

Activity 2.2 Supporting the armed forces of the Kyrgyz Republic in developing and implementing of training programme to enable a whole life management of SALW and CA

Budget Line <i>(Please select the object code from List of Values in the cell)</i>	MANDATORY Detailed Description	Price per Unit	Unit of Measure	Quantity of Units	Duration	TOTAL
6 - Operational Costs						
610001-SSA	Recruitment of 2 PSSM instructors to deliver 4 times basic and train-the-trainer trainings duration of 5 days	400	Person/Day	8	5	16,000
610001-SSA	Recruitment of translator RUS-GER or ENG to provide translation for 8 trainings	250	Person/Day	8	5	10,000
610003-SSA Tickets	Travel of 2 PSSM instructors and translator 4 times Berlin-Bishkek-Osh-Bishkek-Berlin	800	Person	12	1	9,600
610004-SSA DSA	2 PSSM instructors and translator DSAs in Osh 4 times for 5 days	75	Person/Day	12	5	4,500
610004-SSA DSA	2 PSSM instructors and translator DSAs in Bishkek 4 times for 2 days	121	Person/Day	12	2	2,904
610005-SSA Terminal Allowance	PSSM instructors and translator TA visit to Bishkek and Osh	100	Person	12	1	1,200
630001-Duty Travel - Ticket Costs	Travel of 2 persons from PIT team	70	Person	8	1	560
630002-DSA/Hotels	2 persons from PIT DSAs in Osh 4 times for 5 days	75	Person/Day	8	5	3,000
630004-Terminal Allowance	2 persons from PIT TA visit to Osh 2 times	80	Person	4	1	320
610003-SSA Tickets	Rental of vehicle for 5 persons 4 times for 5 days	50	Lump sum	4	5	1,000

Subtotal for Activity 2.2 DIRECT COSTS **48,084**

Activity 2.3 Refurbishing and equipping PSSM training classroom in Osh

Budget Line <i>(Please select the object code from List of Values in the cell)</i>	MANDATORY Detailed Description	Price per Unit	Unit of Measure	Quantity of Units	Duration	TOTAL
6 - Operational Costs						
630001-Duty Travel - Ticket Costs	Travel of 2 persons from PIT 2 times for 2 days to do quality assurance	80	Person	4	1	320

630002-DSA/Hotels	2 persons from PIT DSAs in Osh 2 times for 2 days	75	Person/Day	4	2	600
630004-Terminal Allowance	2 persons from PIT TA visit Bishkek-Osh-Bishkek 2 times	80	Person	4	1	320
630003-Other Travel Costs	Rental of 4-WD vehicle for 2 persons from PIT 2 times for 2 days	50	Lump sum	2	2	200
653002-Building/Household Supplies	Changing the roof of the PSSM classrom	7,000	Lump sum	1	1	7,000
653002-Building/Household Supplies	Changing windows fo the PSSM classroom in Osh	3,000	Lump sum	1	1	3,000
830001Engineering and Construction Services	Painting tasks for refurbishment of the PSSM classroom in Osh	1,000	Lump sum	1	1	1,000
Subtotal for Activity 2.3 DIRECT COSTS						12,440
Subtotal for Result 2 - DIRECT COSTS		Activity 2.1-2.3 Direct Costs				87,094
ICC 690004 - Secretariat Costs for Other Executive Structures Projects		Activity 2.1-2.3 ICC Costs				871
ICC 690005 - Other Executive Structures Costs		Activity 2.1-2.3 ICC Costs				5,226
Total for Result 2 - DIRECT + INDIRECT COSTS		Activity 2.1-2.3 Total				93,191
Result 3: Enhanced storage of SALW and CA capacity of the MoD in South of the Kyrgyz Republic						
Activity 3.1 Addressing immediate safety risks and enhancing SALW and CA storage facility in Buzhum						
Budget Line <i>(Please select the object code from List of Values in the cell)</i>	MANDATORY Detailed Description	Price per Unit	Unit of Measure	Quantity of Units	Duration	TOTAL
6 - Operational Costs						
630001-Duty Travel - Ticket Costs	Travel of 2 persons from PIT 2 times for 4 days to do quality assurance	80	Person	4	1	320
630002-DSA/Hotels	2 persons from PIT DSAs in provinces 2 times for 4 days	40	Person/Day	2	4	320
630002-DSA/Hotels	2 persons from PIT DSAs in Osh 2 times for 4 days	70	Person/Day	2	4	560
630004-Terminal Allowance	2 persons from PIT TA visit Bishkek-Osh-Bishkek 2 times	80	Person	4	1	320
630003-Other Travel Costs	Rental of 4-WD vehicle for 2 persons from PIT 2 times for 2 days	400	Lump sum	2	2	1,600
830001Engineering and Construction Services	De-construction of earth burms in Buzhum storage facility	15,000	Lump sum	1	1	15,000

653002-Building/Household Supplies	Construction materials	10,000	Lump sum	1	1	10,000
830001Engineering and Construction Services	Construction of new earth burms in Buzhum storage facility	30,000	Lump sum	1	1	30,000
630001-Duty Travel - Ticket Costs	Travel of 2 persons from PIT 6 times for 4 days to do quality assurance	80	Person	12	1	960
630002-DSA/Hotels	2 persons from PIT DSAs in provinces 4 times for 4 days	40	Person/Day	8	4	1,280
630002-DSA/Hotels	2 persons from PIT DSAs in Osh 2 times for 4 days	70	Person/Day	4	4	1,120
630004-Terminal Allowance	2 persons from PIT TA visit Bishkek-Osh-Bishkek 2 times	80	Person	12	1	960
630003-Other Travel Costs	Rental of 4-WD vehicle for 2 persons from PIT 2 times for 2 days	112	Lump sum	6	4	2,688
830001Engineering and Construction Services	Construction related document from local authroties	2,000	Lump sum	1	1	2,000
830001Engineering and Construction Services	Design for construction works	80,000	Lump sum	1	1	80,000
830001Engineering and Construction Services	Earth works	80,000	Lump sum	1	1	80,000
653002-Building/Household Supplies	Construction materials	200,000	Lump sum	1	1	200,000
830001Engineering and Construction Services	Construction services	200,000	Lump sum	1	1	200,000
650001-IT Supplies	CCTV cameras and other equipment	100,000	Lump sum	1	1	100,000
830001Engineering and Construction Services	Electricity and CCTV installation	40,000	Lump sum	1	1	40,000
830001Engineering and Construction Services	Construction of earth barricades	27,000	Lump sum	1	1	27,000
830001Engineering and Construction Services	Construction of fence	14,000	Lump sum	1	1	14,000
830001Engineering and Construction Services	Anti-lightning system's installation	12,000	Lump sum	1	1	12,000
830001Engineering and Construction Services	Construction of sanitary facility	10,000	Lump sum	1	1	10,000
Subtotal for Activity 3.1 DIRECT COSTS						830,128
Activity 3.2 Enhancing SALW and CA storage facility in Ala-Buka						

Budget Line <i>(Please select the object code from List of Values in the cell)</i>	MANDATORY Detailed Description	Price per Unit	Unit of Measure	Quantity of Units	Duration	TOTAL
6 - Operational Costs						
630001-Duty Travel - Ticket Costs	Travel of 2 persons from PIT 6 times for 4 days to do quality assurance	80	Person	12	1	960
630002-DSA/Hotels	2 persons from PIT DSAs in provinces 4 times for 4 days	40	Person/Day	4	2	320
630002-DSA/Hotels	2 persons from PIT DSAs in Osh 2 times for 4 days	70	Person/Day	2	2	280
630004-Terminal Allowance	2 persons from PIT TA visit Bishkek-Osh-Bishkek 2 times	80	Person	12	1	960
630003-Other Travel Costs	Rental of 4-WD vehicle for 2 persons from PIT 2 times for 2 days	160	Lump sum	6	4	3,840
830001Engineering and Construction Services	Design for construction works	30,000	Lump sum	1	1	30,000
830001Engineering and Construction Services	Removal of temporarily storage facility	40,000	Lump sum	1	1	40,000
830001Engineering and Construction Services	Earth works	32,000	Lump sum	1	1	32,000
650001-IT Supplies	CCTV cameras and other equipment	100,000	Lump sum	1	1	100,000
830001Engineering and Construction Services	Construction services	100,000	Lump sum	1	1	100,000
653002-Building/Household Supplies	Construction materials	100,000	Lump sum	1	1	100,000
830001Engineering and Construction Services	Electricity and CCTV installation	20,000	Lump sum	1	1	20,000
830001Engineering and Construction Services	Construction of earth barricades	80,000	Lump sum	1	1	80,000
830001Engineering and Construction Services	Construction of fence	6,000	Lump sum	1	1	6,000
830001Engineering and Construction Services	Anti-lightning system's installation	7,000	Lump sum	1	1	7,000
Subtotal for Activity 3.2 DIRECT COSTS						521,360
Activity 3.3 Enhancing SALW and CA storage facility in Kok-Dzhangak						
Budget Line <i>(Please select the object code from List of Values in the cell)</i>	MANDATORY Detailed Description	Price per Unit	Unit of Measure	Quantity of Units	Duration	TOTAL
6 - Operational Costs						
630001-Duty Travel - Ticket Costs	Travel of 2 persons from PIT 6 times for 4 days to do quality assurance	80	Person	12	1	960
630002-DSA/Hotels	2 persons from PIT DSAs in provinces 4 times for 4 days	40	Person/Day	4	2	320
630002-DSA/Hotels	2 persons from PIT DSAs in Osh 2 times for 4 days	70	Person/Day	2	2	280
630004-Terminal Allowance	2 persons from PIT TA visit Bishkek-Osh-Bishkek 2 times	80	Person	12	1	960

630003-Other Travel Costs	Rental of 4-WD vehicle for 2 persons from PIT 2 times for 2 days	112	Lump sum	6	4	2,688
830001Engineering and Construction Services	Design for construction works	20,000	Lump sum	1	1	20,000
830001Engineering and Construction Services	Removal of temporarily storage facility	20,000	Lump sum	1	1	20,000
830001Engineering and Construction Services	Earth works	21,000	Lump sum	1	1	21,000
650001-IT Supplies	CCTV cameras and other equipment	70,000	Lump sum	1	1	70,000
653002-Building/Household Supplies	Construction materials	70,000	Lump sum	1	1	70,000
830001Engineering and Construction Services	Construction services	50,000	Lump sum	1	1	50,000
830001Engineering and Construction Services	Electricity and CCTV installation	13,000	Lump sum	1	1	13,000
830001Engineering and Construction Services	Construction of earth barricades	25,000	Lump sum	1	1	25,000
830001Engineering and Construction Services	Construction of fence	5,000	Lump sum	1	1	5,000
830001Engineering and Construction Services	Anti-lightning system's installation	3,000	Lump sum	1	1	3,000
Subtotal for Activity 3.3 DIRECT COSTS						302,208
Subtotal for Result 3 - DIRECT COSTS		Activity 3.1-3.3 Direct Costs			1,653,696	
ICC 690004 - Secretariat Costs for Other Executive Structures Projects		Activity 3.1-3.3 ICC Costs			16,537	
ICC 690005 - Other Executive Structures Costs		Activity 3.1-3.3 ICC Costs			99,222	
Total for Result 1 - DIRECT + INDIRECT COSTS		Activity 3.1-3.3 Total			1,769,455	
Result 4: Enhanced demilitarization and CA stockpile management capability of the Kyrgyz Republic						
Activity 4.1 Organizing a study visit to a chemical laboratory for testing of propellants and ammunition in co-operation with the OSCE Mission to Bosnia and Herzegovina (OSCE						
6 - Operational Costs						
610001-SSA	Interpreter for the delegation (from BiH's roster)	2,500	Person	1	1	2,500
620003 - Conferences/Seminars/Workshops - Tickets for Non-OSCE Officials	Roundtrip air-tickets for Non-OSCE Officials: Bishkek-Sarajevo-Bishkek	600	Person	4	1	2,400
620003 - Conferences/Seminars/Workshops - Tickets for Non-OSCE Officials	Visa costs for Non-OSCE Officials	60	Person	4	1	240
620004 - Conferences/Seminars/Workshops - DSA for Non-OSCE Officials	DSA for Non-OSCE Officials in Sarajevo	144	Person/Day	4	4	2,304
620005 - Conferences/Seminars/Workshops - Terminal Allowance for Non-OSCE Officials	Terminal Allowance for Non-OSCE Officials	20	Person	4	4	320
630003 - Duty Travel - Other travel Costs	Visa costs for OSCE Official	60	Person	1	1	60
630001 - Duty Travel - Ticket Costs	Roundtrip air-tickets for one OSCE Official: Bishkek-Sarajevo-Bishkek	600	Person	1	1	600
630002 - DSA/Hotels	DSA for one OSCE Official in Sarajevo	144	Person	1	4	576
630004 - Terminal Allowance	Terminal Allowance for one OSCE Official	20	Person	1	4	80

Subtotal for Activity 4.1 DIRECT COSTS						9,080
Activity 4.2: Conducting feasibility study on development of CA propellants testing capability in Kyrgyz Republic						
6 - Operational Costs						
610001-SSA	Recruitment of an expert on CA propellants testing capability	400	Person/Day	1	60	24,000
610003-SSA Tickets	Travel of expert Vienna-Bishkek-Vienna 3 times	600	Person	3	1	1,800
610004-SSA DSA	Expert DSA in Bishkek 3 times for 5 days	121	Person/Day	3	5	1,815
610005-SSA Terminal Allowance	Expert TA for travel Vienna-Bishkek-Vienna 3 times	80	Person	3	1	240
Subtotal for Activity 4.2 DIRECT COSTS						27,855
Activity 4.3: Conducting technical consultations with the MoD to agree on the scope of CA propellants testing capability in Kyrgyz Republic						
6 - Operational Costs						
610001-SSA	Recruitment of an expert on CA propellants testing capability	400	Person/Day	1	40	16,000
610003-SSA Tickets	Travel of expert Vienna-Bishkek-Vienna 3 times	600	Person	3	1	1,800
610004-SSA DSA	Expert DSA in Bishkek 3 times for 5 days	121	Person/Day	3	5	1,815
610005-SSA Terminal Allowance	Expert TA travel Vienna-Bishkek-Vienna 3 times	80	Person	3	1	240
620006-Conferences/Seminars/Workshops - Facilities	Renting conference room and equipment for 1 day 3 times	1,000	Each	3	1	3,000
620008-Conferences/Seminars/Workshops - Interpretation/Translation	Simultaneous interpretation services (RU-ENG 1 person, ENG-RU 1 person) 3 times	250	Person/Day	6	1	1,500
620010-Conferences/Seminars/Workshops - Catering	Lunches for consultations participants	25	Person	30	3	2,250
Subtotal for Activity 4.3 DIRECT COSTS						26,605
Subtotal for Result 4 - DIRECT COSTS		Activity 4.1-4.2 Direct Costs			63,540	
ICC 690004 - Secretariat Costs for Other Executive Structures Projects		Activity 4.1-4.2 ICC Costs			635	
ICC 690005 - Other Executive Structures Costs		Activity 4.1-4.2 ICC Costs			3,812	
Total for Result 4 - DIRECT + INDIRECT COSTS		Activity 4.1-4.2 Total			67,988	
Project Management Office						
Project Implementation Team						
5-Staff Costs						
521 - National Professional Staff	National Project Officer NP2	2,041	Month	1	40	81,640
523 - General Services Staff	G6, Project Associate	1,239	Month	1	40	49,550
521 - National Professional Staff	NP1, National Civil Engineer	1,891	Month	1	36	68,060

523 - General Services Staff	G6, Financial/Administrative Assistant	1,239	Month	1	36	44,595
630001-Duty Travel - Ticket Costs	Tickets Bishkek-Vienna for 2 persons 3 times	600	Person	6	1	3,600
630002-DSA/Hotels	2 persons DSAs in Vienna 3 times for 4 days	264	Person	6	4	6,336
630004-Terminal Allowance	TA for 2 persons Bishkek-Vienna-Bishkek for 3 times	80	Person	6	1	480
6 - Operational Costs						
653001-Stationery/Office Supplies	Office Supplies and Stationery	3,000	Lump sum	1	1	3,000
640001-Software Maintenance and Support Fees	Annual Software Licences Costs	800	Person	4	3	9,600
7 - Assets/Equipment Costs						
710001IT Hardware - Acquisitions	HP Notebook	900	Person	4	1	3,600
711001Communication Equipment - Acquisitions	Mobile Phone Costs	500	Person	4	1	2,000
713001Building/Household/Office Equipment - Acquisitions	Furniture for 4 persons	500	Set	4	1	2,000
710001IT Hardware - Acquisitions	Printer	1,000	Set	1	1	1,000
713001Building/Household/Office Equipment - Acquisitions	Printing paper	20	Set	12	1	240
8 - Office Rent Costs						
810001Rental of Premises	Office Room rent	50	Person/Month	3	40	6,000
820001Utilities	Utility costs	20	Person/Month	3	40	2,400
Subtotal for Project Management Team						284,102
Evaluation and audit						
6 - Operational Costs						
610001-SSA	External evaluation expert recruitment	400	Person/Day	1	30	12,000
610003-SSA Tickets	Travel of external evaluation expert Vienna-Bishkek-Vienna 1 time	600	Person	1	1	600
610003-SSA Tickets	Travel of external evaluation expert Bishkek-Osh-Bishkek 1 time	80	Person	1	1	80
610004-SSA DSA	External evaluation expert DSA in Bishkek 1 time for 4 days	121	Person/Day	1	4	484
610005-SSA Terminal Allowance	External evaluation expert TA travel Vienna-Bishkek-Vienna 1 time	80	Person	1	1	80

610004-SSA DSA	External evaluation expert DSA in Osh and provinces 1 time for 4 days	75	Person/Day	1	4	300
610005-SSA Terminal Allowance	External evaluation expert TA visit to Osh 1 time	80	Person	1	1	80
630001-Duty Travel - Ticket Costs	Travel of 1 person from PIT 1 time for 4 days	80	Person	1	1	80
630002-DSA/Hotels	1 person from PIT DSAs in Osh and in provinces 1 time for 4 days	75	Person/Day	1	4	300
630004-Terminal Allowance	1 person from PIT TA visit Bishkek-Osh-Bishkek 1 time	80	Person	1	1	80
610003-SSA Tickets	Rental of vehicle for 2 persons 1 time for 4 days	200	Lump sum	1	4	800
Subtotal for Monitoring and Evaluation						14,884
Gender mainstreaming						
6 - Operational Costs						
610001-SSA	International gender mainstreaming expert recruitment	400	Person/Day	1	20	8,000
610003-SSA Tickets	Travel of expert Vienna-Bishkek-Vienna 1 time	600	Person	1	1	600
610004-SSA DSA	Expert DSA in Bishkek 1 time for 5 days	121	Person/Day	1	5	605
610005-SSA Terminal Allowance	Expert TA travel Vienna-Bishkek-Vienna 1 time	80	Person	1	1	80
Subtotal for Gender mainstreaming						9,285
Visibility						
6 - Operational Costs						
630001-Duty Travel - Ticket Costs	Tickets for 2 persons from PIT Bishkek-Vienna-Bishkek for 2 times	600	Person	4	1	2,400
630001-Duty Travel - Ticket Costs	Tickets for 2 persons from PIT and MoD Bishkek-Osh-Bishkek for 3 times	100	Person	5	3	1,500
630002-DSA/Hotels	5 persons DSA in Osh, Batken and Jalal-Abad (three overnights in each visit)	50	Person	5	9	2,250
630002-DSA/Hotels	2 persons DSAs in Vienna 2 times for 4 days	264	Person	4	4	4,224
630004-Terminal Allowance	TA for 5 persons for 3 times	80	Person	5	3	1,200
630004-Terminal Allowance	TA for 2 persons Bishkek-Vienna-Bishkek for 2 times	80	Person	4	1	320
643003-Printing Services/Copying Services	Development of promotion video	3,000	Lump sum	1	1	3,000
643003-Printing Services/Copying Services	Printing project related promotional materials (factsheets, booklets etc.)	500	Each	1	1	500
610001-SSA	Recruitment of designer	200	Person/Day	1	20	4,000
620006-Conferences/Seminars/Workshops - Facilities	Renting conference room and equipment for 1 day 3 time	1,000	Each	1	3	3,000

620008-Conferences/Seminars/Workshops - Interpretation/Translation	Simultaneous interpretation services (RU-ENG 1 person, ENG-RU 1 person) 2 times	500	Person/Day	2	2	2,000
620010-Conferences/Seminars/Workshops - Catering	Lunches for participants	25	Person	30	1	750
620010-Conferences/Seminars/Workshops - Catering	Meals (reception, coffee-break) for inaugural and closing ceremony	1,000	Each	2	1	2,000
610003-SSA Tickets	Rental of vehicle 10 persons	1,000	Lump sum	1	1	1,000
620007-Conferences/Seminars/Workshops - Other	Contingency 5%	110,457	Lump sum	1	1	110,457
Subtotal for Visibility						138,601
Subtotal for PMO - DIRECT COSTS		1-4 Direct Costs				446,872
ICC 690004 - Secretariat Costs for Other Executive Structures Projects		1-4 ICC Costs				4,469
ICC 690005 - Other Executive Structures Costs		1-4 ICC Costs				26,812
Total for Result 5 - DIRECT + INDIRECT COSTS		1-4 Total				478,153
TOTAL PROJECT DIRECT COSTS		Result 1-4 and PMO Direct Costs				2,320,662
TOTAL PROJECT INDIRECT COSTS		Result 1-4 and PMO ICC Costs				162,446
GRAND TOTAL		Result 1-4 and PMO Total				2,483,108

Fund Manager/Main Programme Manager Ewa Klimuk (Signature)
CFA Miodrag Ristic (Signature)
Approval Date 11.01.2023

Annex 4: Visibility and Communication Plan

I. Communication objectives

1. Key messages of the project

The project objective is to reduce security and safety risks posed by the Ministry of Defence (MoD) KG stockpiles of small arms and light weapons (SALW) and conventional ammunition (CA) due to potential pilferage, sabotage and unplanned explosions by improving SALW and CA life-management capacity of the MoD.

2. The objectives of communications and visibility

The main objective of the project's communications and visibility is to ensure that the OSCE's efforts on achieving impact on the ground are seen and welcomed by the pS requesting assistance (host country), donor community and beyond by the wider public. The communication and visibility activities will also raise awareness on the risks of misuse of SALW and promote the donors' contributions to reducing these risks through activities implemented by the OSCE under the SALW and SCA assistance mechanism, in line with its comprehensive approach to security.

3. Target audiences and recipients

- *National partners mandated to address SALW-related issues*
 - Ministry of Defense
 - Ministry of Interior
 - Border Service of the State Committee for National Security
 - Ministry of Economy and Commerce
 - Ministry of Foreign Affairs
- *Other national stakeholders and beneficiaries*
 - Local population
 - Civil society organizations
 - Media community
- *Donor community*
 - OSCE pS providing financial and/or technical assistance
 - International organizations providing financial contributions and expert assistance
- *International community*
 - OSCE pS delegations & embassies
 - Regional and international organizations engaged in SALW issues

- International civil society organizations engaged in SALW issues
 - Research institutes and academia representatives
- *Beneficiary population of the entire Central Asian region*

II. Communication strategy

#	Type of Activity	Responsibility
1	Reporting to the OSCE participating States	<ul style="list-style-type: none"> • Project implementation team
2	Reporting to donors	<ul style="list-style-type: none"> • Project implementation team
3	Expert trainings, workshops and study visits	<ul style="list-style-type: none"> • Project implementation team • Focal points from MoD • External experts/consultants
4	Official handover ceremonies with participation of donors` representatives	<ul style="list-style-type: none"> • Project implementation team • POiB Press and Public Information Unit • Focal points from MoD • Media Relations Department of MoD
5	Interviews with mid- high-level MoD officials	<ul style="list-style-type: none"> • Project implementation team • POiB Press and Public Information Unit • Focal points from MoD • Media Relations Department of MoD
6	Research and analysis studies (including external evaluation)	<ul style="list-style-type: none"> • Project implementation team • Project experts/consultants • External expert for conducting external evaluation of the project
7	Production of visibility materials (print materials, handouts and factsheets), audio and video productions	<ul style="list-style-type: none"> • Professional photographer / videographer • Project implementation team • POiB Press and Public Information Unit • OSCE Secretariat, Communication and Media Relations Section
8	OSCE publications and press releases; Social media posts (Facebook, LinkedIn, Twitter, YouTube)	<ul style="list-style-type: none"> • POiB Press and Public Information Unit • Project implementation team
9	Inaugural ceremony/conference of the project with participation of donor community and other interested stakeholders	<ul style="list-style-type: none"> • Project implementation team • Ministry of Defense • POiB Press and Public Information Unit
10	Organization of donor visits to storage sites	<ul style="list-style-type: none"> • Project implementation team • Ministry of Defense • FSC SU
11	Closing ceremony of the project	<ul style="list-style-type: none"> • Project implementation team • Ministry of Defense • POiB Press and Public Information Unit

1. Communication tools (means and methods)

- Public speeches and presentations highlighting the OSCE's role and efforts during project events, with key stakeholders invited to participate and, where possible, given floor to emphasize their own role, interest and contribution OSCE website and social networks.
- Branding and visual identity: all products (e.g. reports, brochures, banners) and communication via identified channels (e.g. websites, promotional videos, etc.) associated with a project will feature both the agreed logo/identifier and the national identifiers (of the pS requesting assistance and the pS providing assistance) in accordance with the OSCE guidelines on branding and visual identity.
- With the aim to inform donors on the project progress and fundraising purposes number of donor coordination or visits to storage sites will be organized. During the inception phase of the project, an inaugural conference with participation of representatives of potential donor countries and diplomatic corps in Bishkek will be organized. Besides, closing ceremony of the project with participation of interested stakeholders will be conducted.
- Reports to donors
- OSCE publications and press releases
- Local media and international media outlets
- Social media posts (Facebook, LinkedIn, Twitter, YouTube)
- Print materials (handouts and factsheets), specifically designed to explain work and modalities of assistance, provided by the OSCE to Kyrgyzstan
- Project partners' websites and social networks (by agreeing with partners placement of relevant communications on joint efforts, tagging each other's pages in social media publications)
- Public reports produced and disseminated for specific audiences
- Public awareness rising campaign/s
- Audio-video productions

2. Completion of the communication objectives

- Press releases produced in support of events foreseen within the project
- Social media postings in support of events foreseen within the project
- Press conferences marking the project's achievements and/or milestones
- Videos produced and broadcasted

III. Monitoring and Evaluation

- In line with the Monitoring and Evaluation practices established in the OSCE Programme Office in Bishkek (POiB), the project team throughout its implementation will undertake a regular monitoring of the project. The progress will be assessed against project objectives, key performance indicators (KPIs), logframe, time targets and the resources allocated.

- The monitoring process will include on-site observations, regular discussions with project stakeholders and beneficiaries, reporting on project activities and review of financial implementation. The M&E tools will also include but will not be limited to progress reports, activity monitoring reports, training/event reports, feedback assessment forms as well as pre-post-tests that will be used to assess the progress and track the KPIs, outlined in the Logical Framework Matrix. The contracted consultants will also be requested to provide their own reports. The collected data will be effectively and transparently transmitted to the key target groups through relevant channels.
- The project manager will also prepare and submit progress reports and financial statements to donors. Last but not least, the project implementation team will hire an independent international expert to conduct external evaluation of the project.

IV. Resources

1. Mobilization of internal resources

- Project implementation team (PIT)

The PIT will ensure implementation of the visibility aspects envisioned under the Project in a clear, accurate, consistent and timely manner. This will be done in close consultations with the Press and Public Information Unit (PPI) and the Communication and Media Relations Section of the OSCE POiB.

- POiB, Press and Public Information Unit (PPI)

The POiB PPI will provide support to the project in increasing its outreach. The PPI maintains strong ties with the Communication and Media Relations Section of the Secretariat and Communications Departments in other OSCE field operations. The media coverage of project activities will be duly co-ordinated and discussed with the POiB PPI to ensure an appropriate outreach, in accordance with the guidelines provided in the OSCE guidelines and manuals¹. Whenever required, the PIT may request support from the PPI with the promo video activity. The PPI has experience creating such content and ensuring that the political context will be taken into account. Whenever required, reports, presentations and other informational outputs produced by the POiB (either in-house or via external consultants) shall include the POiB standard disclaimer in Kyrgyz, Russian and

- ¹ The Visual Identity Manual;
- OSCE Style Manual;
- OSCE Multimedia Guide;
- OSCE Social Media Guidelines;
- OSCE Editorial Style Guide for Publications.

English languages. The PIT will directly liaise with the POiB National Press and Public Information Officer regarding this. All tangible products and reports that support the objectives of this Project will incorporate an accurate representation of project donors in addition to OSCE logos or identifiers that will be also used.

- OSCE Secretariat, Communication and Media Relations Section

The PIT and the PPI will request the Communication and Media Relations Section to provide the overall guidance, co-ordination and support in implementation of communication and visibility activities whenever needed.

2. Mobilization of external resources

The PIT will also benefit from the Media Relations Department of the Ministry of Defense. The Media Relations Department is responsible for the overall co-ordination of the MoD's communications activities with local media outlets, preparation of press releases, as well as performs activities related to collection, preparation and publication of information about the work and activities of the MoD.

3. Financial resources

Allocated budget to implement communication and visibility activity is EUR 27,144. The detailed budget breakdown is presented below:

Essential inputs for communication activities	EUR
Tickets, DSA and TA for PIT (Bishkek-Vienna-Bishkek for 2 times)	6,944
Tickets, DSA, and TA for PIT and MoD representatives during donor visits to storage sites (Bishkek-Osh-Batken-Jalal-Abad for 3 times)	4,950
Development of promotion video	3,000
Recruitment of designer	4,000
Printing project related promotional materials (factsheets, booklets etc.)	500
Renting conference room and equipment	3,000
Simultaneous interpretation services	1,000
Lunches for consultations participants	750
Meals (reception, coffee-break) for inaugural and closing ceremony	2,000
Rental of vehicle	1,000
Total	27,144